

FINANCIAL ASSISTANCE FOR PROCUREMENT OF TOOL KIT

1. **Background.** Armed Forces personnel are sent out of service at very young age. When they come out of uniform, they face difficulties due to lack of stable income and are burdened with usual social/family responsibilities. The scheme to provide financial assistance for purchase of tool kits of requisite trade by ESM to enable them start service industries such as repair shop for cycles, sewing/knitting machines, scooters, tractors and agricultural implements, tube well pumps, TV, radio, plumbing, carpentry etc was started in 1980 with an amount of Rs 700/- for each case. This amount was revised to Rs 2,000/- in 1987 and to **Rs 8000/- per case (onetime grant)** in Dec 2009.
2. **Aim.** The aim of this grant is to provide financial assistance to start a second career.
3. **Financial Assistance.** For Tool Kit out of AFFD Fund is provided @ Rs. 8,000/- per case (one time).
4. **Eligibility Conditions.** The individual ESM holds the technical qualification to utilize the tool kits and has appropriate infrastructure to set up for self the proposed trade.
5. **Application.** Application should be made as per the format placed at Annexure 1 with recommendation of Zila Sainik Welfare Officer (ZSWO) with following documents:-
 - (a) Certificate saying that the individual has infrastructure to set up proposed trade for self and full address where he wants to set-up the trade be given.
 - (b) The Individual holds qualifications to utilise the tool kits. A copy of the training course certificate may be enclosed.
 - (c) Original copy of tool kits bill purchased.
 - (d) Copy of ESM Identity Card duly attested by ZSWO.
 - (e) Copy of Discharge Book/Document duly attested by ZSWO.
 - (f) Details of Bank A/c No (in PNB/SBI only) and IFS Code
6. **Channel of Application.** Application must be submitted by eligible ESM at concerned ZSB. ZSWO will scrutinize the application and if found correct in all respect, he will forward it to the KSB Sectt for further processing.
7. **Processing at KSB Sectt.** On receipt at KSB Sectt, the Welfare Section-in-Charge will assign the application to a particular clerk who will enter desired data from the applications in to computer. Another clerk will be designated to check correctness of the entries. The Section-in-Charge will verify the same and put up the case in relevant file for processing to JD(Welfare) who will obtain approval of Secretary, KSB.

8. **Payment Procedure**. After approval of Secretary, KSB, the application will be processed for payment by the Welfare Section. After verifying the ESM's service number, name, banker's IFS Code and bank account number, etc, the Welfare Section will issue payment instructions to the Accounts Section for payment to concerned ESM via ECS.
he payment.

9. Website www.desw.gov.in.

Annexure 1
(Refers to Para 5 of
Appendix N)

APPLICATION FOR FINANCIAL ASSISTANCE: TOOL-KIT

1. I am _____ an ESM and I request for financial assistance for procurement of tool kit.
2. **Name:** _____ 2. No & Rank: _____ 3. Adhar Card No _____
4. **Present Address:** _____
5. **Dates (DD/MM/YY):** Enrolment ___/___/___ Discharge ___/___/___ Birth ___/___/___
Death ___/___/___
6. **Reasons for discharge:** (As given in Discharge Certificate) _____
7. **Character at the time of Discharge:** Exemplary / Very Good / Good / Fair / Bad
8. **Type of Tool-Kit:** _____
9. Technical Course Certificate issued by: _____
Contact Details of ESM:
Mobile No. _____ Residence Landline No: _____
10. **Details of Financial Assistance received in past from KSB/RSB** (mention each one):
Name of Grant _____ Amount Rs _____ year _____
11. **Bank's(SBI/PNB) Name and Address:** _____
12. **Bank A/c No.** _____ **13. IFS Code of Bank:** _____
14. **Addl Information, if any:** _____

DECLARATION

15. I understand that this is a financial assistance for procurement of tool kit and I have no legal right on the amount requested for or took kit procured by me.
16. I solemnly declare that I have not received any financial assistance/grant for procurement of tool-kits by me from Govt/current employer or any other agency.
17. I hereby declare that the information furnished in this application-cum-financial condition report is correct to the best of my knowledge.

(Signature of the
applicant)

RECOMMENDATIONS BY ZSW OFFICER

18. Following original documents of ESM/Widow have been personally checked by ZSW Officer (photocopies attested by ZSWO are attached): -
 - (a) Discharge Certificate/book showing details of ESM or Widow of ESM. (b) ESM/Widow I-Card.
 - (c) Documentary evidence showing nature of activity for which tool kit required.
 - (d) Technical course certificate issued by the Armed Forces or Govt institution.
 - (e) Financial estimate from dealer indicating type, make and specifications of tool kit.
 - (f) Details of Bank A/c No (in PNB/SBI only) and IFS Code
19. I hereby confirm that the information furnished above is correct as per original documents of the applicant. Hence, **the application is recommended.**

Date :

Office Seal
Dir/ZSWO

Signature:
Rank & Name:
Designation : Dy Dir/Asst

