

FINANCIAL ASSISTANCE FOR EDUCATION OF CHILDREN/WIDOWS OF ESM

Annexure:- Application Form.

1. **Background**. This scheme to provide financial assistance to ESM and their widows for helping them in educating their wards was started in 1981 with an amount of Rs 15/- per child per month for a maximum of three children up to Class XII. This scheme was last revised in Oct 2011 into a monthly grant of Rs 1000/- per month per child (for maximum two children) up to graduation and also for widows to pursue Post Graduation degree.

2. **Aim**. Aim of this scheme is to provide scholarship to up to a maximum of two dependent children of ESM or their widows, up to the ranks of Havildar in the Army and equivalent in the Navy and Air Force, and to widows for post graduation degree course.

3. **Financial Assistance** . For education is provided out of AFFD Fund @ Rs.1000/- per month per head (up to max two children) of eligible ESM and their widows, for the previous academic year, payable in one installment in a financial year. This is applicable for classes 1 to 12 of school and undergraduate classes of a degree college. This grant is also admissible to widows who wish to pursue 2-year post graduate degree. **This grant is not applicable for any of the professional or technical courses/degrees.**

4. **Eligibility Conditions**. The following criteria must be fulfilled to avail this grant:-

- (a) Applicant must be an ESM/ widow/Orphan dependent..
- (b) Should be of rank Havildar/equivalent and below.
- (c) The child should have passed the previous class.
- (d) Should be recommended by respective Zila Sainik Board (ZSB).
- (e) Should not be drawing education allowance from the State or his Employer.

5. **Application**. Application should be made on the prescribed application form with recommendation of concerned Zila Sainik Welfare Officer (ZSWO) on it. *A specimen application form is placed as Annexure 1.* Copies of the following documents duly attested by the respective ZSWO must accompany the application:-

- (a) Complete Discharge Book/Documents.
- (b) ESM or Widow I-Card issued by respective ZSB.
- (c) Mark-sheet / School Progress Card of child/children.

(d) Part . II Order mentioning names of the child(ren) for which grant is sought or there should be a proper entry to this effect in the Discharge Book/Documents.

(e) A certificate from applicant saying that he/she has not taken any money/grant from the state or present employer in the form of education allowance or scholarship.

(f) Details of Bank A/c No (in PNB/SBI only) and IFS Code

6. **Channel of Application.** The application for the just concluded academic year must be **submitted by an eligible ESM / their widows to respective ZSB in the month of May for non-board classes, in Jul for the board classes 10th & 12th and in Aug for under-graduate course students.** ZSWO will scrutinize the applications and if found correct, will forward (hard copy and its requisite data in digital form) **directly to the KSB Sectt by 31 July, 30 Sep and 31 Oct respectively** for payment in the current financial year. Old cases will not be accepted,

7. **Processing at KSB.** On receipt at the KSB Sectt, the applications will be filed in order of receipt. The Section-in-Charge will assign them file to the designated clerk who will enter/check data of the applications into computer. Another clerk will be designated to check correctness of the entries and eligibility of applicants. Section-in-Charge will also check the same and put up to JD(Welfare). Such 3000 applications in a lot pertaining to AFFDF will be moved for approval of the competent authority preferably on a quarterly basis.

8. **Payment Procedure.** After approval of the applications, the same will be processed for payment by the Welfare Section. After verifying the service number, name, bankers, IFS Code and account number of the applicants, Welfare Section will forward the approved list to the Accounts Section for payments, which will release the payments via ECS to the beneficiaries.

9. **Subsequent Grants.** Fresh application is required to be made for all the subsequent academic years provided the child(ren) has/have satisfactorily advanced to the next class. **Subsequent application should also be submitted through ZSB in the month of May. ZSB will forward all the applications to KSB Sectt by 31 July (and 30 Sep for the college students) each year** for consideration in the current financial year.

10. Jt Dir (Welfare) will put up the list of approved applicants and their payment status whenever made on to the website(www.desw.gov.in)

Annexure 1

APPLICATION FOR FINANCIAL ASSISTANCE FROM KSB: EDUCATION
(For School/College going Children of ESM upto Havildar)

ACADEMIC YEAR : _____

1. Name: _____ Service
No: _____
2. Rank _____ Adhar Card No

3. Present Address: _____
4. Dates: (dd/mm/yy) Enrolment: ___/___/___ Discharge: ___/___/___ Birth: ___/___/___ Death:
___/___/___
5. Reasons for discharge: (As in Discharge
Certificate): _____
6. Character at the time of discharge: Exemplary / Very Good / Good / Fair / Bad.
7. Name of **Dependents Children:**
(a) _____ (b) _____ (c) _____
8. Children for whom the Grant is applied (* One year grant to be claimed for every successful
academic year)

Name	Name of School/College	Class passed *	Marks obtained (%)

9. Mobile No: _____ Residence Landline
No: _____
10. (a) Pension (Basic pm for pensioners)
Rs. _____
- (b) If re-employed, income there from employment : Rs.

- (c) Monthly income for non-pensioners (from other sources) Rs.

11. Details of Financial Assistance received in past from KSB/RSB/ZSB(mention each type of
grant):
Name of grant _____ Amount _____, year :

12. **Name and address** of Bank:

13. IFSC/ NEFT Code of Bank: _____ 14. Account
No. _____
15. Additional Information if any

DECLARATION

16. I understand that this is only an assistance meant for education assistance @ **Rs 1,000/- pm per child.** (Max two children) and not a tuition fee reimbursement scheme. I have no legal right on the amount requested for.
17. I solemnly declare that I am not drwing children's education allowance from Govt, current employer or any other agency.
18. I hereby declare that the information furnished in personal application cum financial condition report is correct to the best of my knowledge

**Name & Relationship
the applicant)**

(Signature/Thumb impression of

RECOMMENDATION BY ZSW OFFICER

19. Following original documents of ESM/Widow./Orphan have been personally checked by ZSW Officer (Photocopies attested by ZSWO are attached): -

- (a) Complete Discharge Certificate/book showing details of ESM, widow and children.
 - (b) Certificate from school/college giving date of birth and marksheet of successful candidates.
 - (c) ESM or widow or dependent (in case of orphan) Identity Card.
19. It is certified that the applicant has not been provided any financial assistance for children's education from the State Govt or any other source.
20. I hereby confirm that the information furnished above is correct as per the original documents of the applicant. Hence, case is **recommended.**

Date:

Signature:

**Office Seal :
Dir/ZSWO**

Rank & Name:

Designation : Dy Dir/Asst